



612 6<sup>TH</sup> STREET – SUITE  
PORTSMOUTH, OH 45662  
P: 740.355.835  
F: 740.354.862

SCHD@SCIOTOCOUNTY.OH  
[WWW.SCIOTOCOUNTYHEALTHDEPARTMENT.OH](http://WWW.SCIOTOCOUNTYHEALTHDEPARTMENT.OH)

Aug 13th, 2021

## Board of Health Agenda

Meeting Called to order:

1. Approve Minutes.
2. Review and Approve - Financial Reports.
3. Review and Approve – Compensatory Time Pre-Approval Limit.
4. Except/Approve Freda Corey's Retirement as of August 6<sup>th</sup>, 2021.
5. Approval to hire Kristyn McLaughlin RN for Part Time BCMH Nurse.
  - She will work 56 hours per pay.
  - \$25/hr. pay rate.
  - Payroll will come from 765 Health Services Fund (\$35,000) from County Commissioners, remainder from 738 General Fund.
6. Approve Full Time employee for Nursing Division
  - Duties:
    - i. Receptionist.
    - ii. Clinical Support.
    - iii. Scheduling.
    - iv. \$18/hr. Payroll from 738 General Fund.
7. Submitted Proposed budget, completed state survey and notice of intent to apply for funding for a CDC Workforce Supplemental Funding Grant. \$230,000 (Sept 1, 2021- June 30, 2023) New hires or new positions to build capacity of workforce to address public health priorities with our community.
8. Review and Approve – New Fund for CDC Workforce Supplemental Funding Grant. ✓
  - Review and Approve Budget for CDC Workforce Supplemental Funding Grant. ✓
  - Review and Approve hire of Part Time Nurse through this program. ✓
    - i. 56 hours a pay @ \$25/hr. ✓
  - Review approve Contract hires of; ✓
    - i. Full Time (40/hr. a week) Environmental Health Program Assistant. ✓
    - ii. Part Time (24/hr. a week) Outbreak Investigator. ✓
9. Submitted Budget to Portsmouth City H.D. for Covid Enhanced Operations Grant- \$183,274.00 (July 31, 2021 – July 31, 2022)
10. Received \$10,000.00 from the Pallotine Foundation of Huntington to support COVID-19 response by local health department. Paid into 740 Home Health.
11. Environmental Report
  - Review of Bids & Bid Awards- Septic Repair/Replacement program. ✓

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- Approve & sign Tentative Resolution of award of contracts for the Septic Repair & Replacement Program- WPCLF. ✓
- Approve Request for Payment for Breech's Septic and Excavating for work completed: ✓
  - i. Contract #1 - \$6,500
  - ii. Contract #2 - \$6,800
  - iii. Contract # 3 - \$6,800
  - iv. Contract # 6 - \$6,200
  - v. Contract # 15 - \$7,900
  - vi. Contract # 17 - \$7,500
  - vii. Contract # 18 - \$7,200
  - viii. Contract#19 - \$6,800
- ✓ 12. Approve Request for Payment for Little's Excavating of the Tri-State LLC for work completed;
  - Contract # 11 - \$11,050.00
  - Contract # 13 - \$8,550.00
- ✓ 13. Motion to approve payment of upcoming contracts for the Septic Repair/Replace Program - WPCLF. Once all work has been documented, inspected and work certified as completed for the Following contracts;
  - Little's Excavating of the Tri-State, LLC
    - i. Contract # 23 - \$6,500 – Low Bid
    - ii. Contract # 24 - \$6,300 – Low Bid
    - iii. Contract # 25 - \$6,600 – Low Bid
    - iv. Contract # 26 - \$7,250 – Low Bid
    - v. Contract # 27 - \$6,900 – Low Bid
    - vi. Contract # 28 - \$2,300 – Low Bid
    - vii. Contract # 29 - \$1,750 – Only Bid
  - Southern Ohio Septic
    - i. Contract # 30 - \$5,900 – Low Bid
  - Breech's Septic & Excavating LLC
    - i. Contract # 31 - \$12,200 – Low Bid
  - Contract # 32 CANCEL
  - Little's Excavating of the Tri-State LLC
    - i. Contract # 33 - \$6,975 – Low Bid
    - ii. Contract # 34 - \$6,900 – Low Bid
  - Breech's Septic & Excavating LLC
    - i. Contract # 35 - \$9,500 – Low Bid

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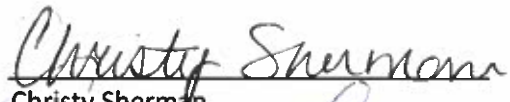
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- 14. Nursing Report.
- 15. Health Commissioner's Report.

\_\_\_\_\_  
Laura Miller, President

  
\_\_\_\_\_  
Sean Sturgill

  
\_\_\_\_\_  
Dr. Jerod Walker

  
\_\_\_\_\_  
Christy Sherman

  
\_\_\_\_\_  
Dr. Aaron Adams

  
\_\_\_\_\_  
Health Commissioner,  
Board of Health Secretary

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## COVID Enhanced Operations Grant - Scioto County Health Department



		<b>Anticipated Budget</b>
		<b>July 31, 2021 - July 31, 2022</b>
<b>Revenue</b>		183,274.00
	<b>Total Revenue</b>	<b>183,274.00</b>
<b>Expenditures</b>		<b>Anticipated Budget</b>
Personnel		
Salaries		103,000.00
P.E.R.S.		14,420.00
Medicare		1,500.00
Worker's Comp		1,554.00
Health Insurance		13,450.00
Other Direct Costs		
Mileage Reimbursement/Current IRS Rate (.56 a mile)		1,000.00
Supplies		1,350.00
Contract Services		40,000.00
Equipment		
Vaccine Refrigerator/Freezer		7,000.00
	<b>Total Expenditures</b>	<b>183,274.00</b>



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## SCIOTO COUNTY BOARD OF HEALTH MINUTES

**August 13, 2021**

Board Members in Attendance: Christy Sherman; Dr. Jerod Walker; Dr. Aaron Adams; Sean Sturgill

Also in Attendance:

Dr. Martin, Melissa Spears, Tracey Henderson, Garet Bennett

**Meeting called to order– 12:09pm**

1. **Approve the minutes of previous board meeting.** Motion to approve– Sean Sturgill;  
Second – Dr. Adams. All voted in favor.
2. **Approve Financial Report and payment of the bills.** Motion to approve – Dr. Walker;  
Second – Sean Sturgill. All voted in favor.
3. **Review and Approve Compensatory Reporting with conditions.**  
An initial 25 hours per pay could be accumulated without supervisor approval but must be approved as soon as possible after the event. This would be in instances of required work due to COVID or unexpected work related activities. Motion to approve – Sean Sturgill;  
Second – Dr. Adams. All voted in favor.
4. **Accepted and approved the retirement of Freda Corey as of August 6, 2021.**  
Motion to approve – Sean Sturgill; Second – Dr. Adams. All voted in favor.
5. **Motion to approve hiring Kristyn McLaughlin, RN as part-time nurse, 56 hours per pay period for BCMH. This is the position vacated by Freda Corey's retirement.**  
Motion to approve – Dr. Adams; Second- Sean Sturgill. All voted in favor.
6. **Approve hiring Beth Ingles for full-time receptionist – scheduler for the Nursing Division at \$18.00 an hour.** Motion to approve – Dr. Walker; Second – Dr. Adams. All voted in favor.
7. **CDC Workforce Supplemental Funding Grant for \$230,000. PHEP grant awarding system through the Portsmouth City Health Department and SCHD being a sub-recipient.**
  - **Approve creation of Workforce Supplemental Funding Grant Fund with auditor.**  
Motion to approve – Sean Sturgill; Second – Dr. Walker. All voted in favor.
  - **Approve Proposed Budget for Grant.** Motion to approve – Dr. Adams; Second – Sean Sturgill. All voted in favor.
  - **Approve the creation and hiring of one part-time position and two contract positions in relation to the grant.** Motion to approve – Dr. Adams; Second – Dr. Walker. All voted in favor.
8. **Approved Proposed Budget for the COVID Enhanced Operations Grant, in which we are a sub-recipient through PHEP and the Portsmouth City Health Department for \$ 183,274.** Motion to approve – Dr. Adams; Second – Sean Sturgill. All voted in favor.

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9. **Accepted into minutes the receipt of \$10,000 from the Pallatine Foundation for the COVID-19 efforts by the Scioto County Health Department. The funds were deposited into the Home Health Fund for use of salary for the nurse doing isolation and quarantine activities.**

10. **Environmental Report – Gareth Bennett, Director**

11. **Read and approved a Tentative Resolution of Award of contracts for the Septic Repair/Replacement Program WPCLF. Motion to approve – Dr. Adams; Second – Dr. Walker. All voted in favor.**

12. **Approve Request or Payment for work completed in the WPCLF Repair/Replacement Program for Repair/Replacement of Failing Septic Systems to Breech’s Septic and Excavation. Contracts completed:**

- Contract # 1 - \$6,500;
- Contract # 2 - \$6,800;
- Contract # 3 - \$6,800;
- Contract # 6 - \$6,200;
- Contract # 15 - \$7,900;
- Contract # 17 - \$7,500;
- Contract # 18 - \$7,200;
- Contract # 19- \$6,800;

Motion to approve Dr. Walker; Second – Dr. Adams. All voted in favor.

13. **Approve Request or Payment for work completed in the WPCLF Repair/Replacement Program for Repair/Replacement of Failing Septic Systems to Little’s Excavating of the Tri-State LLC.**

**Contracts completed:**

- Contract # 11 - \$11,050;
- Contract # 13 - \$8,550;

Motion to approve Sean Sturgill; Second – Dr. Adams. All voted in favor.

14. **Approve Request for Payments for the following upcoming contracts for the Septic Repair/Replacement Program WPCLF. Once all work has been documented, inspected and work certified as completed.**

- **Little’s Excavating of the Tri-State, LLC**
  - Contract # 23 - \$6,500;
  - Contract # 24 - \$6,300;
  - Contract # 25 - \$6,600;
  - Contract # 26 - \$7,250;
  - Contract # 27 - \$6,900;

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- Contract # 28 - \$2,300;
- Contract # 29 - \$1,750;
- Contract # 33 - \$6,975;
- Contract # 34 - \$6,900;
- **Southern Ohio Septic**
  - Contract # 30 - \$5,900;
- **Breech's Septic & Excavating**
  - Contract # 35 - \$9,500;

Motion to approve – Dr. Walker; Second – Dr. Adams. All voted in favor.

**15. Nursing Report – Tracey Henderson, Director**

COVID and back to school vaccines are up this week. The clinic has been non-stop with those needing a vaccine.

- We participated at an event in Tracy Park with CareSource.
- Upcoming off site clinics – God's Pantry, 2<sup>nd</sup> Presbyterian Church;  
STAR – Franklin Furnace – Friday;  
Potter's House, in Sciotoville next Saturday;  
West School and Bloom School
- COVID numbers are increasing again.
- Local health departments have been notified by ODH that due to a supply shortage there will be no J&J shipped out for a while. There is no anticipated shipment date. Moderna and Pfizer are available.
- We are bringing back some contract workers to work on data input into the state reporting system for diseases and for quarantine and isolation recommendations.

**16. Health Commissioner's Report – Dr. Martin**

Held meeting with the county school superintendents to discuss opening schools and their guidelines. Each school system will have its own guidelines. Masking will be handled differently within each system.

Melissa Spears and I have been interviewed by WSAZ, WCHS Channel 13 and on the Scioto County Commissioner's Facebook live.

The numbers of COVID cases are going up. We are finding that of those that are positive 90% are unvaccinated and 10% of the population are vaccinated. This average is what is being found in hospitals also – 90% of those admitted with COVID are unvaccinated with 10% vaccinated.

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17. Meeting Adjourn 12:54pm. Motion to adjourn – Dr. Adams; Second – Dr. Walker. All voted in favor.

*Christy R. Sherman*  
Christy Sherman, President Pro tem

*J.P.P.*

*Michael B. Martin*  
Dr. Michael Martin, Health Commissioner

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# WPCLF Contract Award List

Scioto County Health  
Department

August 13, 2021



Contract #	Address	Bid/Estimate Submitted	Comments	Company	Date Awarded
CONTRACT 23	19453 SR 73	\$12,500.00		Breech's Septic & Excavating, LLC	August 13, 2021
				Craycraft, LLC	
		\$13,754.78		Duncan & Daniels Enterprises, LLC	
				Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$6,500.00	Low Bid	Littles Excavating of the Tri-State, LLC	
				Southern Ohio Septic Service	
				Weeks Family Construction	
CONTRACT 24	144 MOHAWK DR.	\$8,200.00		Breech's Septic & Excavating, LLC	August 13, 2021
				Craycraft, LLC	
		\$13,224.74		Duncan & Daniels Enterprises, LLC	
				Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$6,300.00	Low Bid	Littles Excavating of the Tri-State, LLC	
				Southern Ohio Septic Service	
				Weeks Family Construction	



Contract #	Address	Sid/Estimate Submitted	Comments	Company	Date Awarded
CONTRACT 25	2966 MORRIS LANE BLUE RUN	\$9,200.00		Breech's Septic & Excavating, LLC	August 13, 2021
				Craycraft, LLC	
		\$12,736.31		Duncan & Daniels Enterprises, LLC	
				Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$6,600.00	Low Bid	Littles Excavating of the Tri-State, LLC	
				Southern Ohio Septic Service	
				Weeks Family Construction	

CONTRACT 26	9050 CAREYS RUN	\$9,200.00		Breech's Septic & Excavating, LLC	August 13, 2021
				Craycraft, LLC	
		\$13,385.23		Duncan & Daniels Enterprises, LLC	
				Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$7,250.00	Low Bid	Littles Excavating of the Tri-State, LLC	
				Southern Ohio Septic Service	
				Weeks Family Construction	



Contract #	Address	Bid/Estimate Submitted	Comments	Company	Date Awarded
CONTRACT 27	3030 CAREYS RUN	\$8,200.00		Breech's Septic & Excavating, LLC	August 13, 2021
				Craycraft, LLC	
		\$14,630.94		Duncan & Daniels Enterprises, LLC	
				Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$6,900.00	Low Bid	Littles Excavating of the Tri-State, LLC	
				Southern Ohio Septic Service	
				Weeks Family Construction	

CONTRACT 28	670 CROWE HOLLOW	\$3,200.00		Breech's Septic & Excavating, LLC	August 13, 2021
				Craycraft, LLC	
				Duncan & Daniels Enterprises, LLC	
				Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$2,300.00	Low Bid	Littles Excavating of the Tri-State, LLC	
				Southern Ohio Septic Service	
				Weeks Family Construction	



Contract #	Address	Bid/Estimate Submitted	Comments	Company	Date Awarded
CONTRACT 29	108 B SOUTH			Breech's Septic & Excavating, LLC	August 13, 2021
				Craycraft, LLC	
				Duncan & Daniels Enterprises, LLC	
				Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$1,750.00		Littles Excavating of the Tri-State, LLC	
				Southern Ohio Septic Service	
				Weeks Family Construction	

CONTRACT 30	680 STOCKHAM RD.	\$8,500.00		Breech's Septic & Excavating, LLC	August 13, 2021
				Craycraft, LLC	
				Duncan & Daniels Enterprises, LLC	
				Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$7,650.00		Littles Excavating of the Tri-State, LLC	
		\$5,900.00	Low Bid	Southern Ohio Septic Service	
				Weeks Family Construction	



Contract #	Address	Bid Estimate Submitted	Comments	Company	Date Awarded
CONTRACT 31	100 DAWSON DR.	\$12,200.00	Low Bid	Breech's Septic & Excavating, LLC Craycraft, LLC	August 13, 2021
				Duncan & Daniels Enterprises, LLC Fyffe's	
				GNH Construction Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$13,800.00		Littles Excavating of the Tri-State, LLC	
				Southern Ohio Septic Service Weeks Family Construction	

CONTRACT 32	5542 BENNETT SCHOOL HOUSE	\$8,200.00		Breech's Septic & Excavating, LLC Craycraft, LLC	August 13, 2021
		\$11,892.23		Duncan & Daniels Enterprises, LLC Fyffe's	
				GNH Construction Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$6,700.00	Low Bid	Littles Excavating of the Tri-State, LLC	
		\$7,995.00		Southern Ohio Septic Service Weeks Family Construction	

**CANCELED**



Contract #	Address	Bid/Estimate Submitted	Comments	Company	Date Awarded
CONTRACT 33	683 LUTHER RD.	\$9,600.00		Breech's Septic & Excavating, LLC Craycraft, LLC	August 13, 2021
		\$13,111.80		Duncan & Daniels Enterprises, LLC Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$6,975.00	Low Bid	Littles Excavating of the Tri-State, LLC	
		\$7,995.00		Southern Ohio Septic Service Weeks Family Construction	

CONTRACT 34	18637 C SR 73	\$10,400.00		Breech's Septic & Excavating, LLC Craycraft, LLC	August 13, 2021
		\$14,357.51		Duncan & Daniels Enterprises, LLC Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$6,900.00	Low Bid	Littles Excavating of the Tri-State, LLC	
				Southern Ohio Septic Service Weeks Family Construction	

Contract #	Address	Bid/Estimate Submitted	Comments	Company	Date Awarded
CONTRACT 35	1701 OWENSVILLE	\$9,500.00	Low Bid	Breech's Septic & Excavating, LLC	August 13, 2021
				Craycraft, LLC	
				Duncan & Daniels Enterprises, LLC	
				Fyffe's	
				GNH Construction	
				Halls Trencher Service	
				John Mott Enterprises Inc.	
		\$10,875.00		Littles Excavating of the Tri-State, LLC	
				Southern Ohio Septic Service	
				Weeks Family Construction	