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February 12th, 2021

Board of Health Agenda


Meeting Called to order:

- ✓1. Approve Minutes.
- ✓2. Approve Financial Report.
- ✓3. Discussion of increased Overtime.
- ✓4. Approve increase in hours for contract nurse, Pam McCoy. Currently 40 hours a week.
- ✓5. RADx Grant Budget, for 2 additional Contact Tracers for 2 years.
- ✓6. Review and approve COVID Guidelines for True Lure Event _ Trout Derby.
- ✓7. Discuss and approve development of new website.
- ✓8. Environmental Report
 - Approve and sign Resolution for the change of Vertical Separation Distance in soil Absorption for sewage treatment systems.
- ✓9. Nursing Report.
- ✓10. Health Commissioner's Report.



Laura Miller, President


Sean Sturgill



Christy Sherman



Dr. Aaron Adams



Dr. Jerod Walker, Health Commissioner
Board of Health Secretary

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SCIOTO COUNTY BOARD OF HEALTH MINUTES

February 14, 2021

Board Members in Attendance: Laura Miller, Christy Sherman, Dr. Adams

Also in Attendance:

Dr. Jerod Walker, Melissa Spears, Tracey Henderson, Garet Bennett

Meeting called to order– 12:10pm

1. **Approve the minutes of previous board meeting.** Motion to approve – Christy Sherman; Second – Dr. Adams. All voted in favor.
2. **Approve Financial Report and payment of the bills.** Motion to approve – Dr. Adams; Second – Christy Sherman. All voted in favor.
3. **Discussion for approval of Over-Time Cap Increase.** Tracey Henderson presented to the Board the need to increase the cap for overtime from 50 hours per pay to a greater number. Given the amount of time that she is spending in clinics, which are now 6 days a week, then after work doing inventory, prepping for the next day's clinic, ordering vaccine, in addition to regular nursing activities. This last pay she had 65.5 hours of overtime of which she did not receive pay for 15.5 hours due to going over the Board cap.

The Board chose to go into Executive Session for discussion on Overtime.

Time – 12:20pm

Tracey Henderson and Garet Bennett left meeting.

12:50pm.

Board came out of Executive Session and resumed regular Board of Health Meeting.

Tracey Henderson and Garet Bennett came back to meeting.

Laura Miller presented that the Board had discussed increasing the cap for overtime, but had also discussed assigning someone as Clinical Manager. This person would run the day to day activities for the clinics, both on and off site. This person would be responsible for the missing of the vaccine, handling any general questions about the clinic and the onsite functions. The Board feels that a Clinical Manager would be a better answer to addressing the workload than additional overtime. The Board wants Tracey to return to her job as Director, Tracey is to do the overall Nursing Division Guidance and functioning regular nursing activities, COVID planning

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activities, including being in on phone conferences with the state and developing additional clinics for mass vaccinations. The Board wants Vickie Patrick to be Clinical Manager since she has worked all the clinics, knows how to mix vaccine, knows the working of the clinic, knows how to upload and enter records into IMPACT-SIIS.

Tracey Henderson asked if we are going to hire someone to replace Vickie, the clinics will need an additional nurse as once she is doing the management part she will no longer be able to administer vaccine.

The Board decided that the staff scheduling and scheduling of clinic days will still rest with Tracey but the actual running of the clinic will now be handled by Vickie.

The Board made motion not to increase the Overtime Cap, it shall remain at 50 hours per pay. However, the Board also made motion to create a Clinical Manager position with Vickie Patrick now being given title of Clinical Manager. Motion to approve – Christy Sherman; Second – Dr. Adams. All voted in favor.

The board made motion to approve payment of Overtime hours accrued by Tracey Henderson that went over the 50 hours cap. This being 15.5 hours, this shall be paid on the next payroll. Motion to approve – Christy Sherman; Second – Sr. Adams. All voted in favor.

4. **Motion to approve an increase in work hours for contract nurse Pam McCoy up to 50 hours per week with no overtime. Motion to approve – Dr. Adams; Second- Christy Sherman. All voted in favor.**
5. **Presented to the Board for approval the RADx Grant, Dr. Martin started the process which will give us the ability to hire up to 2 additional workers for 2 years, through the grant we will get \$100,000 for this two year span. These workers are to do COVID related activities. Motion to approve – Christy Sherman; Second – Dr. Adams. All voted in favor.**
6. **Presented to the Board for review and approval the COVID Guidelines for True Lure, LLC to run its Trout Fishing Tournament this April. This is a completely outdoor event, ran for disable children and adults and veterans. Motion to Approve the Event, with all State Required COVID Guidelines being enforced. Motion to approve – Dr. Adams; Second – Christy Sherman. All voted in favor.**
7. **Reviewed and approved the new Website Developer – Revize. The company will develop the site and train us how to update it. The initial fee is \$2,500 with a yearly fee of \$1,500 for maintenance and Tech support. Motion to approve – Christy Sherman; Second – Dr. Adams. All voted in favor.**
8. **Approved and made Resolution for 6 Inch Vertical Separation for Sewage Treatment Systems. Motion to approve – Dr. Adams; Second – Christy Sherman. All voted in favor.**

9. Nursing Report:

COVID-19:

Cases:

I am no longer able to run total cases out of the Ohio Disease Reporting System for County only. They no longer allow a total case data pull. Total for County and City combined (per State numbers on 2/11/21) is 5728 – about 1042 more than four weeks ago. Scioto County had 884 new cases in January. Cases numbers have declined in the past 2-3 weeks but we are still getting 15-25 new cases a day.

Contact Tracing

- About a month ago our contact tracers were overwhelmed with new cases and we were about 6 days behind. We hired more contact tracers and also sought help from the State. They provided a temporary strike force that helped us get rid of the backlog. Then new case numbers dropped significantly, so we haven't needed some of the new part-time contact tracers we have hired. Morgan and one new contract employee are handling it at this time. We still have assistance from the State Contact Tracing Pool.
- The State is talking about hiring a private company to handle the operations currently handled by the State Contact Tracing Pool. We are not sure what the implications will be for us. We may not have continued help since our numbers have decreased.
- We had gone to the abbreviated contact interviews during our surge around Thanksgiving instead of doing the full CDC interview form (with many questions not necessary for quarantining.) The State contact tracing pool has asked if they can resume doing the full interviews now that numbers are down.

COVID Vaccine:

- As of yesterday, we have administered 3167 doses of vaccine. (This compares to 595 a month ago.)
Moderna: 1970
Pfizer: 1197
First doses: 2315
Second doses: 852
- Pfizer vaccine is more difficult to handle but we are used to it. SOMC is assisting by storing the Pfizer in their ultra-freezer and sending our requested vials to us every afternoon by courier. It's very difficult on the final Pfizer day for the week because we don't want to underestimate or overestimate doses. Once pulled from the ultra-freezer, we have 5 days to use the vaccine. Melissa has ordered a small ultra-freezer which will make handling the vaccine much easier.
- We have been running clinics 5-6 days a week. Capacity for 225 on weekdays, 300 on Saturdays. Could expand to 300 on weekdays if we had more vaccine and more staff. Now, the limiting factor is vaccine.
- Phase 1A was completed this Wednesday, except for a few stragglers.
- We moved upstairs to the main floor of the courthouse for more social distancing and faster flow. We can accommodate 6 vaccine administration stations, but usually have only 3 or 4 going during the week.

- The Probation department continues to help us with registration, ushering and monitoring after the shots. This has been possible because they have split their staff (one week in office, one week work from home) with no in-person probation check-ins. However, starting March everyone will be back in the office full time and they will be seeing probationers in office again. So we will lose our help for weekday clinics starting in March. They still want to help us for Saturday clinics. We will need to find other staff or volunteers starting in March. We have reached out to the Sheriff's department, waiting to hear.
- We are no longer doing County schools; they opted to go with their primary care clinic, Scioto Advantage.
- Prefer to do elderly in-house by appointment rather than in a mass drive-through clinic.

10. **Health Commissioner's Report –**

Dr. Walker informed the Board that we had purchased a Ultra Cold Freezer, it has data loggers, internal freezer hook-up to access, separate data logger system that can down to -80 degrees, it is portable and has storage for 8,500 vaccines.

Dr. Walker participates every Monday on the Governor Meeting and on the ODH meetings.

School superintendents have been busy with the scheduling of school staff for the vaccine. This has been outsourced to Scioto Advantage so the health Department will not be administering them.

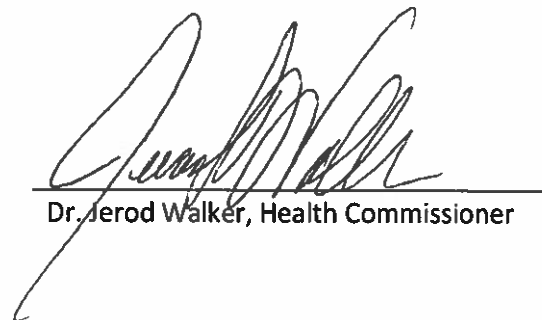
There are new CDC quarantine orders for schools which were distributed t several weeks ago.

11. **Motion to Adjourn –** Christy Sherman; Second Dr. Adams. All voted in favor.

Meeting adjourned – 2:00pm.



Laura Miller, Board President



Dr. Jerod Walker, Health Commissioner